



CHILTON TOWN COUNCIL

Minutes of a meeting of Chilton Town Council Policy and Resources
held at Hutton House, Chilton, County Durham, on
Tuesday 26th September 2023.

Chairman: *Councillor S.Sutherland*

Present: *E. Bruce, V.Collinson, P.Herbert, J.Houlihan*

In attendance:- Mr. J. Robinson Town Clerk

Members of the public: No members of the public present

PR51.0/23. APOLOGIES

Cllr. A. Bruce (ill health), Cllr. K.Hornsby (family commitments), Cllr. P.Malpas (family commitments), L.Rundle (family commitments), J. Cairns (family commitments), M.Young (work)

PR52.0/23 DECLARATION OF INTERESTS

Cllrs. E.Bruce and S.Sutherland for Banner Committee item

PR53.0/23 MEMBER DISPENSATION

None.

PR54.0/23 PUBLIC PARTICIPATION

None

PR55.0/23 MINUTES OF JULY MEETING

Town Clerk advised the desktop reinstatement cost assessment showed

- a. Hutton House insurance value £802,000
- b. Cemetery £421,000

These figures will result in changes to future insurance policies.

PR56.0/23 ANNUAL AUDIT

Town Clerk advised the Annual Audit had been completed and External Auditors had found them to show no issues to report and therefore un-qualified. There had been 2 minor issues highlighted and they have been resolved.

Proposed Cllr. S.Sutherland seconded Cllr. J. Houlihan and to agree to publish relevant notices for the public inspection of accounts and to place report for formal adoption on October Full Council.

PR57.0/23 JULY AND AUGUST ACCOUNT RECONCILIATION

Members agreed to receive and approve accounts for the 2-month period.

PR58.0/23 FORMER CHILTON SCHOOL WILDLIFE GARDEN

Cllr. S.Sutherland and Town Clerk advised members the lease on this area is due to expire 2024. It was agreed to arrange a meeting with DCC to discuss same.

PR59.0/23 SECURITY CAMERAS ALLOTMENTS

Town Clerk advised he had obtained prices for cameras as agreed and he has also referred the matter to DCC to see if they will support project. Agreed to await DCC reply.

PR60.0/23 DCC WOODLAND MANAGEMENT POLICY

Members noted the consultation by DCC in regards its woodland management policy. Members to advise Town Clerk of any comments they have and then submit a combined CTC response.

PR61.0/23 PLAYGROUND INSPECTION

Town Clerk advised latest DCC report had shown only 1 medium area of concern in the recent inspection. Clerk had arranged for this to be dealt with by DCC as per SLA. Members noted same.

PR62.0/23 BANNER COMMITTEE COMMUNITY GRANT

Town Clerk advised members the combined bill for the last 2 years road closure for the Banner Committee had come in at £1700, £700 more than agreed grant. It was proposed Cllr. V.Collinson and seconded Cllr. J.Houlihan and agreed to agree a one-off community grant for this amount and to advise Banner Committee all future grants will be capped at the £500 figure as per Community Grant Policy. Cllr. E.Bruce and S.Sutherland declared an interest in this matter as Banner Committee members but did not leave the room.

PR63.0/23 COMMUNITY ALLOTMENT

Members were advised the Community Allotment had received a grant for £250. It was agreed to accept the grant on their behalf and note it in accounts similar to men's/Craft groups.

PR64.0/23 EXCLUSION OF PRESS AND PUBLIC

This was proposed Cllr. S.Sutherland seconded by Cllr. J.Houlihan and agreed.

PR 65.0/23 DISPUTED LAND

Town Clerk advised the solicitors are recommending taking the issue forward we would need to employ a Chartered Property Surveyor at a cost of £400. It was proposed Cllr. J.Houlihan seconded Cllr. S.Sutherland and agreed to undertake this action.

PR66.0/23 LIVIN GARAGES

Members noted an approach from LIVIN to discuss transferring 46 of their garages to CTC ownership. It was agreed to arrange a meeting with LIVIN to discuss.

PR67.0/23 DATE OF NEXT MEETING

To be held Tuesday 24th October following Cemetery Committee in Hutton House.

Signed: -

Mayor of Chilton
10th October 2023